



# KIRKLEES TRUSTEE RECRUITMENT BROCHURE OCTOBER 2023



Thank you for your interest in becoming a Charity Trustee in Kirklees. We have a thriving third sector in Kirklees, and Trustees play a crucial role by giving their time to making important decisions and leading the direction of the charity.

## **Why become a Trustee?**

- ✓ Becoming a Trustee can boost your career and connect you to new networks
- ✓ It can offer a fresh challenge and stimulate your mind in new ways
- ✓ It can be a highly rewarding experience and you will be able to see the difference you are making in your local community.

**Opening doors, connecting people, supporting you**



If you are new to becoming a Trustee, we can offer some support to help you in your role – see page 18 for more details.

## CURRENT VACANCIES

Please contact [becky@tslkirklees.org.uk](mailto:becky@tslkirklees.org.uk) if you would like us to introduce you to any of these organisations to discuss a Trustee role.

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<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Streetbikes 1176297 Unit 1a Blakes Business Park Radcliffe Road Milnsbridge Huddersfield HD3 4LX
<b>About Us</b>	We are an all- inclusive cycling charity based in Kirklees. We run mixed ability cycling sessions at the Spenborough running track twice a week where anyone no matter their age, ability or background can cycle round the track in a safe environment. We also refurbish donated bikes and re distribute them into the local community either free or at an affordable price.
<b>Who are we looking for?</b>	Ideally, we would like a Trustee with a finance and accounting background, but anyone with drive and passion will be welcomed. We have just been awarded a 3 year National Lottery award and are also looking for strategic guidance in moving the charity forwards. We have meetings every two months, and the organisation is only small with 1 full time employee and 7 part time.
<b>Contact details</b>	Sally McGregor Tel Number: 01484 654530 Email: <a href="mailto:info@streetbikes.org.uk">info@streetbikes.org.uk</a> <a href="https://streetbikes.org.uk/">https://streetbikes.org.uk/</a>



<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Mencap in Kirklees 2428994 Independence House, Holly Bank Road, Lindley, Huddersfield HD3 3LX
<b>About Us</b>	Mencap in Kirklees is a local charity providing a range of services in Kirklees, supporting adults who have a learning disability and their families (carers). Mencap in Kirklees is a local charity with heritage going back 75 years our focus has always been, and will continue to be, improving the lives of people with a learning disability. We are proud to say we have always been led by people with learning disabilities and their families, and we still are, working together co-producing everything we provide.
<b>Who are we looking for?</b>	Our Trustees come from many different backgrounds and bring a multitude of different skills to the Board. As part of our skills gap analysis and succession planning, we particularly hope for applications from those with finance skills, building and asset management skills, marketing skills, digital/IT skills, and/or fundraising experience. We would really like to talk to you!
<b>Contact details</b>	Chair, Linda Wrigley Email: <a href="mailto:linda.wrigley@mencapinkirklees.org.uk">linda.wrigley@mencapinkirklees.org.uk</a> <a href="https://mencapinkirklees.org.uk/">https://mencapinkirklees.org.uk/</a>

# THE KIRKWOOD SUPPORT LIFE

<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	The Kirkwood (Kirkwood Hospice) 512987 21 Albany Road, Dalton, Huddersfield HD5 9UY.
<b>About Us</b>	<p>The Kirkwood are here to support anyone affected by a life limiting illness, every step of the way. Right now over 3,000 people in Kirklees are living with an illness from which they will not recover. Many of them are approaching the end of their life. The reality is that there are not enough services to help these people to live the best quality of life they can. We want to change that. We have set ambitious goals for the future. In the next ten years we want to double the number of people we care for. We also want to become the 'go to charity' for anyone affected by a life limiting illness so that everyone who needs our support reaches out early enough for us to make a positive impact on their quality of life.</p>
<b>Who are we looking for?</b>	<p>We are looking for additional trustees to complement our current skill set and experience with a particular emphasis on broadening our board diversity. We currently have a good gender and age balance however we are particularly committed to achieving better representation and broader diversity of individuals from diverse ethnic backgrounds and individuals with a disability. We strongly encourage applications from people across groups that are underrepresented. Most importantly, we recognise that skills and experience can be lived as well as learnt. Trustees are often chosen from a specific background of expertise such as; Finance, HR or IT, however we are interested in speaking to individuals who can demonstrate strategic thinking and have ideally both lived experience and the passion and enthusiasm to join our board.</p>
<b>Contact details</b>	Initial enquiries to Linda Moore, Volunteer Co-ordinator Recruitment <a href="mailto:Linda.moore@thekirkwood.org.uk">Linda.moore@thekirkwood.org.uk</a> 01484 557900

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<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	<b>hoot creative arts</b> 1146358 Bates Mill, Milford St, Huddersfield HD1 3DX
<b>About Us</b>	<b>hoot creative arts</b> is an arts and mental health charity offering a diverse range of creative activities that support mental health and emotional wellbeing. We have been running for 20 years. We recognise that care and maintenance of our mental health is a normal and vital part of our lives and working creatively with the experienced, skilled and compassionate team at <b>hoot</b> can help you establish creative self-care techniques that are fun too.
<b>Who are we looking for?</b>	We have carried out a comprehensive skills audit and the areas we are particularly in need of support with include : <ul style="list-style-type: none"> <li>• Fundraising</li> <li>• Investment management</li> <li>• PR/Communications</li> <li>• IT / Systems / Digital Capacity &amp; Development</li> <li>• Charitable Sector</li> <li>• Lived experience of Mental health (don't need to be a mental health professional)</li> <li>• We would welcome potential trustees that might already be working with some of the diverse communities across Kirklees</li> </ul> <p><b>hoot</b> as an organisation is committed to increasing the diversity of our trustee group and are working alongside University of Huddersfield to look at diverse sourcing strategies to help us in that task. We particularly welcome applications from people of diverse ethnic backgrounds, so we better reflect the Kirklees population. We have offered a range of in-person training and CPD opportunities. View Our Trustee Pack here:  <a href="https://www.hootcreativearts.co.uk/latest/could-you-be-the-new-trustee-or-chairperson-we-are-looking-for">https://www.hootcreativearts.co.uk/latest/could-you-be-the-new-trustee-or-chairperson-we-are-looking-for</a></p>
<b>Contact details</b>	Gavin Clayton, CEO & Natasha McCreesh, Chair Tel Number: 01484 516224 or 07444 552490 Email: <a href="mailto:gavin@hootcreativearts.co.uk">gavin@hootcreativearts.co.uk</a> <a href="http://www.hootcreativearts.co.uk">www.hootcreativearts.co.uk</a>



<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Growing Works 1160003 Wakefield Rd Allotments, Dalton, HD5 9XN
<b>About Us</b>	<p>Growing Works nurtures healthy lives outdoors using the values of empowering people by: connecting to the natural world, creating inclusive and supportive communities and improving health and happiness.</p> <p>We enable families and vulnerable adults who face challenges to be part of a supportive community of peers who help each other to overcome their barriers. We use the 'power of doing' in the outdoor environment and connection to nature to make social networks accessible to all. We use several outdoor bases in Kirklees but our main site is an allotment with excellent facilities in Dalton HD5.</p>
<b>Who are we looking for?</b>	<p>We have 2 or more Trustee positions. Growing Works welcomes Trustees from all backgrounds. At a minimum, the role is to attend board meetings (approx. 8 per year). Beyond that the trustees can take on oversight of areas of interest, eg. strategy, policy development, finance.</p> <p>We have a good core of co-operative trustees who know the organisation, its objectives and staff very well. We would like to apply for quality awards and aim to continue developing the charity and to that end, would particularly welcome people with financial, legal, marketing and corporate experience.</p> <p>We provide Trustees with a detailed induction into the charity and welcome their attendance at sessions in order to get a feel for us and our participants. Communication within the team is good and mentoring available.</p>
<b>Contact details</b>	Richard Blackburn (Chair) Email: <a href="mailto:richard@growingworks.org.uk">richard@growingworks.org.uk</a> <a href="http://www.growingworks.org.uk/">http://www.growingworks.org.uk/</a>



<b>Organisation name Charity Number Address</b>	Central Youth Club Huddersfield 523735 Prospect Street, Huddersfield HD1 2NX
<b>About Us</b>	<p>Huddersfield Central Youth Club is a registered charity youth club that is open five evenings a week from 6 to 9. It celebrated its centenary in 2019.</p> <p>On Mondays, Tuesday and Fridays we provide a safe environment for young people aged 8 - 19 to meet and participate in various sports and other activities. Within the club young people can take part in a wide range of sports and other activities including football, pool, snooker, table tennis, arts and crafts, cooking and video games.</p> <p>The Club is also the home of Central Stars Youth Club; a place for young people with additional needs, mild or moderate disabilities. Wednesdays for ages 13 -25 and Thursdays for ages 8 – 12 years.</p> <p>The Club has a full time youth leader and a management committee that meets for an hour to an hour and half early evening once a month comprising the youth leader and some volunteers. another couple of hours a month)</p>
<b>Who are we looking for?</b>	We would like two more members for the management committee and are particularly interested in people who would like to help with our marketing / social media and finances (the Club's finances are not complicated).
<b>Contact details</b>	<a href="mailto:john_field@sky.com">john_field@sky.com</a>





<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Holme Valley Climate Action Partnership 1190733 Registered Address: Overbrook House, Holt Lane, Holmfirth, HD9 3BW. There is no office base for the charity at present.
<b>About Us</b>	Holme Valley Climate Action Partnership (HVCAP) is a not-for-profit, independent, community business, created in 2020 by local people as a registered charity, a CIO (Charitable Incorporated Organisation). Our intention is to support local organisations in carrying out climate actions, to help reduce carbon emissions, with the aim of the Holme Valley becoming carbon neutral by 2030.
<b>Who are we looking for?</b>	We are looking for individuals with a passion for environmental protection. It would be great to hear from people with experience in Finance, IT, HR, Fundraising, and Project management. We also need committed individuals to promote our work, help deliver community engagement, and facilitate networking with other like-minded organisations.
<b>Contact details</b>	For more information contact our development worker Sian Taylor on 07536 982503 or <a href="mailto:hvcapmail@gmail.com">hvcapmail@gmail.com</a> and we can arrange for a chat with an existing Trustee.



<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Carers Trust Mid Yorkshire 1069331 Milford House, Unit 9, Shaw Park, Silver Street, Aspley Huddersfield HD5 9AF
<b>About Us</b>	<p>Carers Trust Mid Yorkshire are a charity providing respite support to unpaid Carers; providing a regular break each week by stepping in to take care of their loved one for a few hours enabling the Carer to have some rest and relaxation of their choice.</p> <p>The organisation supports the communities of Kirklees, Wakefield, Leeds and Calderdale with our office based in Huddersfield.</p> <p>The organisation is a charity of significant size with around 120 employees and holds a CQC rating of Good (January 2019). We take a person-centred approach to both the carers needs and that of the loved one. We are a not for profit charity with over 35 years' experience working in the local community.</p>
<b>Who are we looking for?</b>	<p>Carers Trust Mid Yorkshire are now seeking new members for our Board of Trustees. With a proven track record, you will be a strategic thinker having held a senior managerial role, with the time and skills to commit to this important role. We do welcome applications from all industries not necessarily specifically healthcare who have the empathy, enthusiasm and willingness to give some of their time to Carers Trust Mid Yorkshire.</p> <p>Time commitment is approximately 5-10 hours per month engaging in a range of activities including bi-monthly Board meetings.</p>
<b>Contact details</b>	<p>If you would like to express an interest in joining our Board of Trustees please email <a href="mailto:hr@ctmy.org.uk">hr@ctmy.org.uk</a> outlining why you are interested and the skills that you may offer.</p>



<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Forget Me Not Children's Hospice 1110457 Russell House, Fell Greave Rd, Huddersfield, HD2 1NH
<b>About Us</b>	<p>Forget Me Not Children's Hospice supports children with life-shortening conditions, their families and families living with loss across West Yorkshire. We provide nursing care, hydrotherapy, creative therapy, days out, memory making, end of life care, bereavement support and counselling. Our services include caring for families during pregnancy and birth, as well as respite and clinical care, hospice at home, family support and support for those affected by the sudden and unexpected death of a child.</p> <p>We provide these services to families across Kirklees, Calderdale, Bradford, Wakefield and Leeds</p> <p>Our promise; For as long as we're here, no family in West Yorkshire will need to face the loss of their child alone.</p>
<b>Who are we looking for?</b>	<p>We're looking for people with clinical, therapy or social work, fundraising or similar 3<sup>rd</sup> sector experience who think that they could add value to join our Board of Trustees and help provide strategic direction and challenge as we embark on the next exciting phase of our journey. Trustees provide Forget Me Not with vital skills, expertise, experience and commitment essential to the effective management and future development of the charity. They are the guardians of everything we do, directing the strategy, overseeing our finances and ensuring the organisation stays within the law and act as culture shapers as well as custodians and role models of our values. It is also important to us that our Board is truly reflective of the families we serve, 60% of whom are from ethnic minority communities. Therefore, we would specifically welcome applications from individuals who have lived experience or are from an ethnic minority background.</p>
<b>Contact details</b>	<p>For a confidential conversation about becoming a trustee, please contact our Chief Executive <a href="mailto:gareth.pierce@forgetmenotchild.co.uk">gareth.pierce@forgetmenotchild.co.uk</a>          More details <a href="#">here</a></p>



<b>Organisation name Charity Number Address</b>	Welcome Centre 1151282 15 Lord Street, Huddersfield, HD1 1QA
<b>About Us</b>	We're the largest independent food bank in the uk, we provide emergency food, toiletries and other essentials alongside a one-to-one advice, guidance and support service tailored to people's needs. Last year we gave out 23,398 crisis packs.
<b>Who are we looking for?</b>	Our Board is made up of volunteers from a variety of backgrounds. Together we set out the overall strategy, monitor progress against our targets and objectives and ensure that The Welcome Centre operates on a financially sound basis. Trustees attend four meetings per year (usually held on Monday evenings), as well as an annual strategy day and our AGM. Most of us also take responsibility for particular areas of governance. In addition, we encourage trustees to volunteer operationally if they can, in order to maintain a good understanding of what we do. We would like to recruit a trustee who will be able to lend insight to support the development of our Advice, Guidance and Support (AGS) service. We welcome applications from anyone who has empathy with The Welcome Centre's vision, and experience and expertise in support services including benefits, addiction, mental health, or domestic abuse. You do not have to know everything. We will provide training, induction and support as well as a lively and stimulating environment and the opportunity to make a difference. Above all, we are looking for enthusiastic and committed individuals.
<b>Contact details</b>	<a href="mailto:richard.whiteley@thewelcomecentre.org">richard.whiteley@thewelcomecentre.org</a>  <a href="https://www.thewelcomecentre.org/pages/TrusteeVacancies">https://www.thewelcomecentre.org/pages/TrusteeVacancies</a>



<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	EPIKS (Environmental Projects In Kirklees) We are a not for profit company, number: 3367452 The Media Centre, 7 Northumberland Street, Huddersfield, HD1 1RL Website: <a href="http://www.epiks.org.uk">www.epiks.org.uk</a>
<b>About Us</b>	We are passionate about our local environment and aim to provide local solutions to the climate and ecological crisis by working with local people and partner organisations. Our projects focus on: access to nature and greenspaces, habitat improvement, encouraging active travel, low emissions deliveries to boost the local economy, stimulating waste reduction and the circular economy. We are a small not-for-profit company based in Huddersfield currently with 4 very active volunteer directors, 4 dynamic part-time staff and lots of amazing volunteers. Who are we looking for?
<b>Who are we looking for?</b>	Are you passionate about the climate and nature/biodiversity crisis? These are exciting times for us as there are increasing opportunities to turn ideas into action in the environmental arena. We are looking for people to join our team, help us to become more diverse and help shape our future. We are inviting new Board members (or advisors/supporters if you have less time) to support our work in any of these areas: <ul style="list-style-type: none"> <li>• Local knowledge of communities, greenspaces and wildlife in and around the Colne Valley</li> <li>• Environmental expertise/knowledge: habitat management, wildlife/biodiversity, active travel, path construction, surveying</li> <li>• Ensuring financial sustainability/fundraising</li> <li>• Spreading the word about our work</li> <li>• Identifying and encouraging new sponsors and partners</li> <li>• HR and staff support</li> <li>• Social Media and communications</li> </ul> We have Board meetings quarterly, and regular discussions with the whole team about our work and direction.
<b>Contact details</b>	For an initial discussion, please contact Ali Stopher: <a href="mailto:ali@epiks.org.uk">ali@epiks.org.uk</a> or 07930395711



Registered Charity No. 1084305

<b>Organisation name</b> <b>Charity Number</b> <b>Address</b>	Yorkshire Air Ambulance 1084305 Cayley House, 10 South Lane Elland HX5 0HQ
<b>About Us</b>	YAA is a lifesaving charity for the Yorkshire region. It exists to save lives by delivering highly skilled doctors and critical care paramedics, by air or rapid response vehicle to critically ill patients in the region. Together with its supporters, YAA pushes the boundaries in pre-hospital emergency medical care to measurably improve patient outcomes.
<b>Who are we looking for?</b>	We are looking to appoint a new Trustee to the Board and we are particularly seeking individuals that bring current, live, relevant experience of fundraising, ideally in the charity sector, to complement the skills and backgrounds of existing Trustees. This role would also have direct line management responsibility for our two Directors of Fundraising. They will also be the voice on the Trustee Board for this crucial area and be able to represent the complexities of Fundraising to the board. As a collaborative and involved Board, we are seeking individuals who are genuinely interested in YAA and are prepared to spend time outside of Board meetings getting to know the organisation, supporting the Senior Management Team and being involved in events and fundraising activities. We are looking for people willing to bring energy, enthusiasm and commitment to the role, and who will broaden the diversity of thinking on our board.
<b>Contact details</b>	Please visit our website for the full application pack and for details on how to apply: <a href="https://www.yorkshireairambulance.org.uk/wp-content/uploads/2023/10/YAA-Fundraising-Trustee-Job-Pack.pdf">https://www.yorkshireairambulance.org.uk/wp-content/uploads/2023/10/YAA-Fundraising-Trustee-Job-Pack.pdf</a>  If you wish to discuss the role in more detail, please contact Mike Harrop, YAA Chairman on 07852 229485.

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## FURTHER RESOURCES AND VOLUNTEERING OPPORTUNITIES

### Guides to becoming a Trustee

The essential Trustee – 6 main duties:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/544220/Jigsaw.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/544220/Jigsaw.pdf)

Charity Commission 5 minute Guides for Charity Trustees:

<https://www.gov.uk/government/collections/5-minute-guides-for-charity-trustees>

Getting on Board – How to Become a Trustee:

<https://www.gettingonboard.org/how-to-become-a-trustee-free-guide>

### Free Training

If you decide to become a Trustee in Kirklees, we can offer you a free training session on 'An Introduction to becoming a Charity Trustee' – to reserve your place please contact Becky Bracey, Volunteer Services Lead, Third Sector Leaders Kirklees: [becky@tslkirklees.org.uk](mailto:becky@tslkirklees.org.uk)

### Not found what you are looking for?

If you would like to become a Charity Trustee but not found a charity that is a good fit for you, please contact us and we will do our best to match you with a suitable charity.

[becky@tslkirklees.org.uk](mailto:becky@tslkirklees.org.uk) You can also explore other types of volunteering on our dedicated volunteering website: <https://tslkirklees.org.uk/volunteering-roles/>

You can also contact us if you have a skill to share.

### Team Volunteering for Businesses

If you would like to volunteer as a team as part of your CSR at work. Please view out latest opportunities: <https://tslkirklees.org.uk/team-volunteering/>

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YOU!

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