

Home-Start is a voluntary organisation committed to promoting the welfare of families through recruiting and training volunteers to provide family support. Our vision is that families will be safe, healthy and resilient and that children will have the best start in life.

We are currently recruiting for an **Operations Lead**

- Location:** Huddersfield Town Centre Office. Partnership work across Kirklees required. Hybrid and flexible working pattern available.
- Salary:** NJC Scale SCP 29-32 (£39,862 - £42,839 pro rata). Starting salary SCP 29, increasing to SCP 30 after a successful probationary period.
- Hours:** 37 hours per week (negotiable part-time hours available).
- Benefits:** Generous annual leave allowance including Birthday leave with one week extra annual leave after 5 years' service. Well-being support (Employee Assistance Programme). Professional development and travel expenses paid. Free parking at town centre office location. Family friendly policies.

This is an exciting opportunity to join Home-Start Kirklees at a time of growth and development. You'll play a key role in shaping services that support local families, leading a passionate team and helping ensure children have the best possible start in life. This lead role is fundamental to overseeing all operational delivery of services, managing projects, developing the workforce and partnership engagement.

Essential requirements include:

- Good interpersonal, motivational and communication skills
- A passion for working in the voluntary sector and making a difference to families
- Excellent leadership and project management skills
- Experience of developing effective working partnerships with stakeholders

Visit our website for further details on: www.homestart-kirklees.org.uk

For an application pack, please contact us on 01484 421925 or email us at
info@homestart-kirklees.org.uk

The closing date for applications is 12 noon on Monday 14th September 2026

Interviews for this post will be held on Thursday 24th September 2026

Please do not send CVs.

Any offer of employment will be subject to a satisfactory DBS check at enhanced level and barring service check and the receipt of appropriate references.

Home-Start Kirklees is committed to a policy of equality and diversity which respects the identity, rights and value of all individuals. We are also committed to safeguarding and promoting the welfare of children and young people and all staff working with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, Home-Start Kirklees child protection procedures will be followed, alongside implementation of the charity's disciplinary procedure.